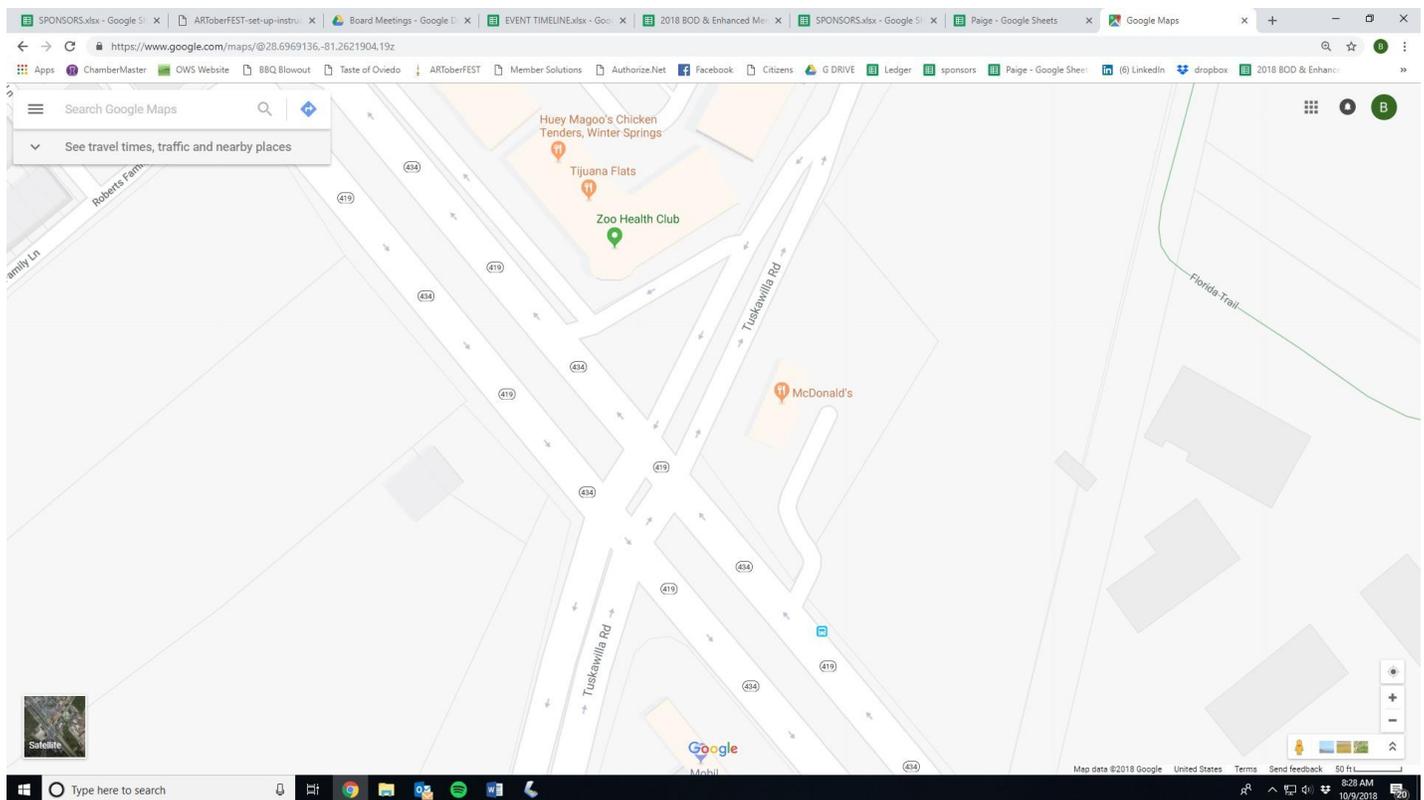


## Set up instructions

Thank you for registering for the Winter Springs Festival of the Arts (WSFOTA)! Below you will find check-in information.

**SET-UP** will be from **7 am – 9:00 am on Saturday, October 17**. The ONLY way to enter event area is on N. Tuskawilla Road. (Do not enter on Bear Springs Road where the artists check in.) From State Road 434 you will turn North on Tuskawilla, which is towards McDonalds. You will pass McDonalds and continue on that road until you enter the event site at which point one of our volunteers will assist you to your space. Please park your car TEMPORARILY toward the edge of the road. Not the Center as this will allow other vendors to set up and move through the event easier. Quickly unload, park and set up after you park your car in the designated spaces. Designated parking areas are in artist, musician or volunteer parking, whichever is closest to your space. If you have any questions, please contact me on my cell **(407)491-7730**.

## Map shows the intersection of State Road 434 and Tuskawilla Rd.



## Rules and Regulations

To qualify for the membership rate, applicant **MUST** be a Chamber Member (dues are paid to date) on the days of the event (October 17 & 18, 2020).

There will be **NO Refunds** for any reason, including inclement weather.

The Winter Springs Festival of the Arts Committee (hereinafter "Committee") will approve all applicants.

I agree that as a vendor or artist I am solely responsible for the safety and integrity of my goods and art work. Accordingly, I agree to release the Winter Springs Festival of the Arts, the Oviedo-Winter Springs Regional Chamber of Commerce, City of Winter Springs, DEVON/ORLANDO WSTC, LLC, AND BISHOP BEALE MANAGEMENT, LLC and their respective agents and employees and any other partners, agents, representatives, servants, officers, directors,

shareholders, employees, successors and assigns of any of the foregoing, and all co-sponsors, from any and all claims of any nature, arising now or in the future, for any loss or damage to my property or art work that is exhibited at, stored in or being transported in and out of the festival area.

I also agree to indemnify and hold harmless those named above from any personal injury which I or my helpers, employees or assistants may sustain during setup, dismantling or while participating in the 2020 Winter Springs Festival of the Arts. I also understand that neither the 2020 Winter Springs Festival of the Arts, nor any of the above-named parties carries any insurance to cover my personal property. As an independent contractor, I am advised to carry my own insurance.

**BOTH SPACE/SIZE:** All vendor spaces are 10' x 10' and will be clearly marked. Exhibitors may not extend their booth space beyond the 10' x 10' area assigned. All exhibitors will be responsible for their own setup and breakdown, and for all items necessary for display.

**ALL Food Vendors MUST sell food. No Food can be given away under any circumstance. Only handcrafted beverages may be sold by vendors. Vendors are not allowed to sell bottled water, soda, sports drinks, or alcohol unless previously agreed upon before event date.**